**SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY**

**ADMINISTRATIVE OFFICE, MULUGU (V&M), SIDDIPET DISTRICT-502279**

**CONVOCATION APPLICATION FOR RECEIVING DEGREE CENTIFICATE**

|  |  |
| --- | --- |
| **IN – ABSENTIA**Application duly filled in should reach on or before 24-02-2020The RegistrarAdministrative OfficeSri Konda Laxman Telangana State Horticultural UniversityMulugu (V&M), Siddipet District-502279 | Affix passport size Photo here(Attested by the Associate Dean of the College / Gazetted Officer) |

1. Name of the Candidate with **Surname** **:**

**(in block letters)**

1. a) Father’s Name **:**

b) Mother’s Name **:**

**c) Mobile No. :**

1. Mention the

 a) I.D. No. **:**

b) Degree Completed **:**

c) Month & Year of **:**

 Completion

d) Name of the College **:**

1. D.D.No., Date & Name of the Bank **:**
2. Postal Address to which his / her **:**

Degree Certificate to be sent by post --------------------------------------

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 **Signature of the Candidate**

**Encl:** a) A crossed Demand Draft (Original) for Rs.2400/- towards Convocation fee drawn on any

nationalized bank in favour of “**THE COMPTROLLER, SKLTSHU** payable at Hyderabad

 should be enclosed.

b) Xerox copy of Provisional Degree Certificate should be enclosed.

c) Latest pass port size photos (2 Nos.) duly indicating their name and I.D. No. on the

 reverse, for affixing them on their Degree Certificate.

**(FOR USE IN THE ADMINISTRATIVE OFFICE OF THE SKLTSHU)**

The candidate has completed the graduation requirements for the award of Degree in and he / she has been admitted to the 1st convocation to be held on and he / she has received his / her Degree Certificate **“IN-ABSENTIA”** at the aforesaid Convocation.

**SENIOR ASSISTANT SUPERINTENDENT C.O.E.**